

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**JUNE 23, 2020**

The Agenda Meeting of the Long Branch Board of Education was held in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 6:00 P.M.

**ROLL CALL**

Mr. Covin - President	Dr. Critelli – call in	Ms. McCaskill
Mrs. Youngblood Brown – VP	Mr. Zambrano – call in	Mrs. Peters
Mr. Grant – 6:55 P.M.	Rev. Bennett	Mrs. Perez

**Administrator's Present**

Dr. Salvatore	Mr. Genovese	Mrs. Valenti
Dr. Freeman	Dr. Dudick	

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Covin, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Vinnie Lepore  
33 Ocean Terrace  
Long Branch, NJ 07740

Mr. Lepore read certain paragraphs from the Resolution listed under C-3 of this agenda which the Board is anticipating adopting this evening. He paralleled equity with the tax abatement in the City and reiterated again how Rose Widdis and Bill Dangler, who left the Board after being elected as Council members in the City, allowed tax abatements to continue.

**DISCUSSION**

Mrs. Youngblood Brown spoke to the Board regarding the need to pass the resolution to help the Board, administration and staff focus on the inequities within our society and what needs to be done to begin to correct these issues.

Mr. Covin stated that every district is looking to pass a similar resolution and he felt that the work done on this particular resolution was worthy of Board approval.

Dr. Salvatore stated that the resolution is the first step in a long process and that the ideals outlined in the resolution should be promoted.

Dr. Freeman stated that in conversations with several staff members, they are beginning to feel more empowered because they now have a voice. He further went on to state that our children are seeing these issues in our society and are looking for leadership from the adults in their lives.

Mrs. Perez suggested that certain parts of the resolution should be re-visited at each meeting, spoken about on social media and perhaps we should adjust our mission statement to reflect these new ideals.

Dr. Salvatore suggested the Board may want to form a committee to discuss action plans centered on these ideals.

Mr. Covin suggested that future discussions be led by Dr. Freeman and the information he gains from his meetings with staff and children in our community.

Rev. Bennett stated that she has been speaking about these issues for many years and the issues have to be confronted the right way and it's time for schools to lead the change. She further went on to say that parents should feel that the public school system is the best place for children to learn versus private schools.

Dr. Critelli stated that although these conversations will be uncomfortable as Dr. Freeman stated, they need to continue and we need to learn from one another as we sit around the table to discuss these issues.

Mr. Covin stated that our staff is in pain and we need to address these issues.

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (C-3).

Ayes (8), Nays (0), Absent (1) Mr. Grant

C-3. **APPROVAL OF RESOLUTION**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the Board of Education in the City of Long Branch, NJ (herein referred to as the "Board") has demographic data indicating we are one of the most racially and ethnically diverse communities in Monmouth County, and this diversity fuels innovation, supports robust communities and a rich cultural life in the county, the State of New Jersey, and the nation; and

**WHEREAS**, we, the Board members, recognize New Jersey's and America's long history of racial discrimination, and the many barriers that impede diversity, equity and inclusion; and

**WHEREAS**,

- Monmouth County residents of color, on average, experience higher rates of poverty and unemployment, have lower median incomes than the county's White, non-Hispanic residents; and
- Hispanics are significantly under-represented in the Monmouth County government's workforce, while non-Hispanic Whites are significantly over-represented;
- African American and Hispanic youth in Monmouth County are much more likely to be referred to Juvenile Court than White youth; and

**WHEREAS**, in the face of these and other racial disparities, racial and ethnic groups in Long Branch families continue to build community and nourish thriving businesses and neighborhoods; and

**WHEREAS**, these inequities can and must be addressed as the Board has a moral and legal responsibility to provide all students with equitable access to an educational experience designed to ensure children are life-ready; and

**WHEREAS**, we recognize and reaffirm the Board's commitment to creating an inclusive culture that values and celebrates the diversity within our City; and

C-3 **APPROVAL OF RESOLUTION (continued)**

**WHEREAS**, we will lead the equitable delivery of educational services to every student and access to professional development for every staff member, and will provide equitable opportunities for growth, development, and access to resources for all; and

**WHEREAS**, the Board is committed to dismantling longstanding systems, programs, policies and practices that promote racism and that may have historically created obstacles to the success of people of color, members of ethnic communities and any marginalized group; and

**WHEREAS**, the Board is committed to ensuring that its staff, across all roles mirror the demographics of our school community; and

**WHEREAS**, the Board is taking a systematic approach to diversity, equity, and inclusion with the implementation of new district wide initiatives and will proceed with care and thoughtfulness; and

**WHEREAS**, we acknowledge the diligent efforts and commitment to improving diversity, equity, inclusion, and effectiveness provided by district frontline employees and leadership staff in their involvement in these initiatives; and

**WHEREAS**, the Board will be responsive to the school community's evaluation of and feedback about the implementation of our diversity, equity and inclusion initiatives; and

**WHEREAS**, the Board procures goods and services through the issuance of contracts and purchase orders with taxpayer funds and are required to ensure purchases meet the needs of all students; and

**WHEREAS**, we will act with humility and openness as we evolve new and better insights and solutions to creating a more equitable school system with a long continuum that will require both, short and long-term commitment, and on-going dialogue and planning for this Board and future boards.

**NOW, THEREFORE, BE IT RESOLVED**, that on this 23rd day of June, 2020, the Board will:

- a. Commit to fostering, supporting and strengthening equity and inclusion in the school's programs, practices and policies
- b. Continue developing our understanding of the inequities that Board policies, programs and practices may cause
- c. Continue to provide the leadership to make our district more equitable and inclusive for all people of color and members of ethnic community groups
- d. Ensure that we spend funds in the District's budget in a way that maximizes benefit for the community and provides equitable access for all suppliers and contractors
- e. Allocate and provide the resources needed to advance diversity, equity and inclusion in our City



C-3 **APPROVAL OF RESOLUTION (continued)**

f. Develop workforce training programs that provide economic empowerment and career advancement opportunities for our children, families, alumni and those we serve

g. Structure our organization to model services, practices and engagement approaches that equitably meets the needs of all students and staff.

**BE IT FURTHER RESOLVED** that the Board adopts and certifies that this resolution is a call to action designed to elevate the career and educational experiences for our children and staff.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Grant)  
Date: June 23, 2020

**Comments from the Finance Committee Chair** - Mrs. Youngblood Brown

Mrs. Youngblood Brown briefed the Board regarding discussions held by members of the Finance Committee.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (8), Nays (0), Absent (1) Mr. Grant

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Regular Meeting minutes of May 19, 2020
- Executive Session Meeting minutes - March 17, 2020
- Executive Session Meeting minutes - April 28, 2020
- Executive Session Meeting minutes - April 28, 2020
- Executive Session Meeting minutes - May 19, 2020

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 APRIL TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY20 APRIL TRANSFERS (continued)**

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY20 April Transfers as listed be approved for the month ending April 30, 2020.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Grant)  
Date: June 23, 2020

2. **BOARD SECRETARY'S REPORT - APRIL 30, 2020**

That the Board approve the Board Secretary's Report for the month ending April 30, 2020 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - APRIL 30, 2020**

That the Board approve the Report of the Treasurer for the months ending April 30, 2020 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2020 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Grant)  
Date: June 23, 2020

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (E6).

Ayes (6), Nays (0), Abstain (2) Mr. Zambrano and Mrs. Peters, Absent (1) Mr. Grant

6. **BILLS AND CLAIMS – APRIL 8 - 30, 2020, MAY 1 - 30, 2020 AND JUNE 1 - 23, 2020 FOR CITY OF LONG BRANCH/FINANCE, AMY'S YOGABILITIES AND BOARD OF RECREATION COMMISSION**

That the Board approve the bills and claims for April 8 - 30, 2020, May 1 - 30, 2020 and June 1 - 23, 2020 for the City of Long Branch/ Finance, Amy's Yogabilities and Board of Recreation Commission (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Peters, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Absent (1) Mr. Grant

7. **BILLS AND CLAIMS – APRIL 8 - 30, 2020, MAY 1 - 30, 2020 AND JUNE 1 - 23, 2020 EXCLUDING THE CITY OF LONG BRANCH/FINANCE, AMY'S YOGABILITIES AND BOARD OF RECREATION COMMISSION**

That the Board approve the bills and claims for April 8 - 30, 2020, May 1 - 30, 2020 and June 1 - 23, 2020 excluding the City of Long Branch/Finance, Amy's Yogabilities and Board of Recreation Commission (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2020**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2020 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2020**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2020 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

The following students have been selected as the winners of the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize.

Uzziah Puryear	-	George L. Catrambone School	-	Grade 5
Jordan Juliano	-	Middle School/Leadership Academy	-	Grade 8
Yelena Gavrilovic	-	High School/School of Social Justice	-	Grade 12

2. **STAFF RECOGNITION**

Shannon Coyle, Girl's Varsity Basketball Coach, has been named Coach of the Year by the Asbury Park Press.

Jason Corley, Athletic Director, has been named Athletic Director of the Year by SportzFarm

The Grammy Recording Museum is advancing Robert Clark, Long Branch High School music teacher, as a national semi-finalist for their Music Educator of the Year program.

Mr. Grant arrived to the meeting at 6:55 P.M.

3. **CONTRACTED SERVICES - FY2020 - APPENDIX F-1**

G. **GENERAL ITEMS**

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (G1).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY**

That the Board approve to invoke the Doctrine of Necessity for the purposes of completing and discussing the evaluation of the Superintendent of Schools as listed on **APPENDIX G-1**.

Motion was made by Mrs. Peters, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (G2).

Ayes (9), Nays (0), Absent (0)

2. **APPROVAL TO INCREASE THE BID THRESHOLD**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate; and

**WHEREAS**, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3(b) has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

**NOW THEREFORE BE IT RESOLVED**, that the Long Branch Board of Education, pursuant to N.J.S.A. 18A:18A-3(a) and N.J.S.A. 5:34-5.4 establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Peter E. Genovese III, RSBO, QPA, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (G3 – G17).

Ayes (9), Nays (0), Absent (0)

3. **APPROVAL OF INSURANCE PROPOSALS - 2020 - 2021**

That the Board approve Selective Insurance Company for the 2020 - 2021 school year for coverage for Public Official Bonds at a cost not to exceed \$1,980 and Commercial Crime Policy at a cost not to exceed \$1,797.

G. **GENERAL ITEMS (continued)**

4. **APPROVAL OF AGREEMENT WITH RWJ BARNABAS HEALTH – ONE SOURCE**

That the Board approve an agreement with RWJ Barnabas Health – One Source for an Employee Assistance Program for FY2021 at a total cost not to exceed \$17,670.

5. **APPROVAL OF TRANSPORTATION RENEWALS**

That the Board approve the transportation renewals for routes provided by Jay's Bus Service and Seman Tov as listed on **APPENDIX G-2**, which represent an increase of 1.5%. In the event schools do not open the Board will follow the guidelines from the State of New Jersey which may cause us to modify these routes.

6. **APPROVAL TO FILE FY2021 ESEA CONSOLIDATED GRANT ALLOCATIONS**

That the Board approve the filing of the FY2021 ESEA Consolidated Grant application in the amount of \$2,372,819. The breakdown is as follows:

Title I Part A	\$1,584,812
Title I Reallocated	\$ 158,571
Title I SIA Part A	\$ 20,000
Title II Part A	\$ 218,065
Title III	\$ 246,456
Title III Immigrant	\$ 33,976
Title IV	\$ 110,939
<b>TOTAL</b>	<b>\$2,372,819</b>

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL TO ACCEPT FY2020 CARES EMERGENCY RELIEF GRANT**

That the Board approve the acceptance of the FY2020 CARES Emergency Relief grant in the amount of \$1,207,843.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

8. **STUDENT ACCIDENT INSURANCE - 2020 - 2021 SCHOOL YEAR**

That the Board approve the renewal of Monarch Management Corp. for student accident insurance from August 1, 2020 through July 31, 2021 at a cost not to exceed \$129,500. This represents a zero increase from last year.

9. **WORKER'S COMPENSATION INSURANCE - 2020 - 2021**

That the Board approve participation with **New Jersey Schools Insurance Group (NJSIG)** for the period July 1, 2020 through June 30, 2021 at a cost of \$931,453 for Worker's Compensation and \$21,076 for a Supplemental Indemnity Policy which represents a decrease of 18.5%.

G. **GENERAL ITEMS (continued)**

10. **APPROVAL OF PROACTIVE BEHAVIOR INTERVENTION (PBI) PROGRAM PROVIDED BY CARING FAMILY COMMUNITY SERVICES FOR THE 2020 -2021 SCHOOL YEAR.**

That the Board approve the agreement with Caring Family Community Services for proactive behavior intervention (PBI) program. This program will identify students who will be evaluated using relevant behavioral and/or clinical methods to identify the most appropriate interventions for the student. This includes but is not limited to observation in the classroom, interview with classroom teacher(s), and individual specialized assessment(s) completed by highly qualified behavioral health professionals. Staff will be involved in ongoing professional development. The total cost of the program is \$199,200.00 and will be funded by the IDEA Grant.

11. **APPROVAL TO TRANSFER FUNDS TO MAINTENANCE RESERVE ACCOUNT**

That the Board approve the deposit of up to \$1.2 million into a maintenance reserve account.

12. **APPROVAL OF CONTRACT WITH INTEGRITY HEALTH**

That the Board approve the contract with Integrity Health for a 3 year period commencing October 1, 2020 through September 30, 2023 to provide medical services and over-sight of the district health center.

Mr. Genovese explained to the Board that Aetna did provide a proposal that came in less than Horizon, however there were some concerns over the network and the participating dentists as well as making a change for the employees during these very difficult times.

13. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2020 - 2021**

That the Board approve participation in the Horizon Dental plan for the 2020 - 2021 school year at the rates listed below. This represents a **11.7% increase** from last year:

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/19 - 6/30/20	7/1/20 - 6/30/21
Single	\$24.57	\$29.48
Parent Child(ren)	\$43.32	\$51.98
2 Adult	\$43.32	\$51.98
Family	\$70.29	\$84.35
Dental Choice (31)		
Single	\$18.23	\$18.52
Parent Child(ren)	\$34.89	\$35.45
2 Adult	\$34.89	\$35.45
Family	\$59.32	\$60.27



G. **GENERAL ITEMS (continued)**

Mr. Genovese explained to the Board that the pseudo rates are generated by the actuary and third party administrators to reflect the cost of the plan. Currently there is no impact on active employees since their contribution has remained frozen for several years now, it will only affect COBRA rates.

14. **APPROVAL OF GROUP MEDICAL PSEUDO RATES**

That the Board approve the following group medical pseudo rates for the period of July 1, 2020 through June 30, 2021.

<b>Integrity 10</b>	<b>1/1/2020 - 6/30/2020</b>	<b>7/1/2020 - 6/30/2021</b>
Single	\$975.90	\$1,054.37
Parent/Child(ren)	\$1,815.21	\$1,961.17
Couple	\$1,952.48	\$2,109.48
Family	\$2,791.87	\$3,016.36
<b>Integrity 15</b>		
Single	\$926.59	\$1,001.10
Parent/Child(ren)	\$1,729.82	\$1,868.91
Couple	\$1,843.34	\$1,991.56
Family	\$2,651.49	\$2,864.69
<b>Integrity 15/25</b>		
Single	\$901.84	\$974.36
Parent/Child(ren)	\$1,677.42	\$1,812.30
Couple	\$1,803.67	\$1,948.70
Family	\$2,579.27	\$2,786.67
<b>Integrity 20/30</b>		
Single	\$847.56	\$915.71
Parent/Child(ren)	\$1,576.47	\$1,703.23
Couple	\$1,695.11	\$1,831.41
Family	\$2,424.02	\$2,618.93

G. **GENERAL ITEMS (continued)**

15. **APPROVAL OF DIPLOMA JIF PARTICIPATION RESOLUTIONS**

That the Board approve the following Resolutions required to participate in the Diploma JIF Insurance Fund:

- Resolution to Join - **APPENDIX G-3**
- Indemnity and Trust Agreement - **APPENDIX G-4**
- Appointment of Risk Manager - **APPENDIX G-5**

Mr. Genovese – There are 5 insurance carriers who write property and casualty insurance for school boards, 4 of which are Joint Insurance Funds (JIF). During the review, 1 JIF excluded any issues that dealt with the coronavirus. NJSIG refused to give a quote for insurance because of our proximity to the ocean. The other 2, Diploma JIF and SAIF which are identical, are the numbers quoted here under item #16. AIG, our current carrier, came in with a quote of over \$800,000. The benefit to the Diploma program is that the deductibles are dramatically reduced which when factored into the total premium and cost exposure, should reduce the increase over last year.

16. **APPROVAL OF INSURANCE PROPOSALS - 2020 - 2021**

That the Board approve the following insurance coverage for the 2020 - 2021 school year:

TYPE OF POLICY	2019 - 2020 PREMIUM	2020 - 2021 PREMIUM	INSURANCE COMPANY
Package including Property, Crime, Inland Marine, General Liability and Cyber - \$5M liability; Automobile; Educator's Legal Liability - \$5M liability; Umbrella	\$672,256	\$729,702	DIPLOMA
Travel Accident - (Three year term - \$2,250/Bill \$750 Annually)	\$750	\$750	Hartford
NJUEP Excess - \$20M Unshared Limit - Hudson/Allied World/Evanston- Markel	\$23,960	\$41,050	NJUEP
Environmental	\$21,391	\$21,898	Greenwich
<b>TOTAL</b>	<b>\$718,357</b>	<b>\$793,400</b>	

G. **GENERAL ITEMS (continued)**

17. **AUTHORIZATION TO FILE RESOLUTION FOR RENEWAL OF APPROVAL TO USE THE ALTERNATE METHOD OF COMPLIANCE BY PROVIDING TOILET FACILITIES OUTSIDE PRE-K/K CLASSROOMS**

That the Board adopt the following resolution and authorizes it to be filed for the 2020 - 2021 school year.

**RESOLUTION**

**BE IT RESOLVED** that, pursuant to N.J.A.C. 6A:26-6.3 the Long Branch Public Schools elect to use the alternate method of compliance by providing toilet rooms adjacent to or outside of the classroom in lieu of individual toilet rooms in each classroom.

**BE IT FURTHER RESOLVED** that, school children utilizing such toilet rooms will be accompanied by an instructional assistant to the toilet between the regular classroom and the toilet room adjacent to or outside of their regular classrooms at the following locations; Morris Avenue School, Lenna W. Conrow School and Holy Trinity.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

H. **PERSONNEL ACTION**

**Comments from the Governance Committee Chair (APPENDIX H-1)**

Dr. Critelli briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under **APPENDIX H-1**.

**Comments from the Athletics Committee Chair (APPENDIX H-2)**

Dr. Salvatore and Mrs. Perez briefed the Board regarding discussions held by members of the Athletics Committee. Those items are contained in the agenda under **APPENDIX H-2**.

Motion was made by Ms. McCaskill, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H1 – H16).

Ayes (7), Nays (0), Abstain (1) Mr. Zambrano and Mrs. Perez, Absent (0)

1. **POLICIES AND REGULATIONS - FIRST READING - ALERT 219**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a First Reading - **APPENDIX H-3**.

2. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

That the Board rescind the employment contract for the following individual:

**DEAN PIDGEON**, High School Physics teacher, effective May 28, 2020.

H. **PERSONNEL ACTION (continued)**

3. **RESIGNATION - CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individual:

**JUANITA SOUTHERLAND**, Middle School teacher, effective June 11, 2020.

4. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individuals:

**MIA APOSTLE**, ESY Speech Language Specialist - Summer 2020, effective June 4, 2020.

**JENNIFER GERVASE**, Virtual Early Childhood Program - Summer 2020: Early Childhood Program Planner, effective June 2, 2020.

**JENNIFER GLOVER**, ESY Related Services Counselor - Summer 2020, effective June 4, 2020.

5. **APPOINTMENT OF CERTIFIED STAFF FOR 2020-2021 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as district needs develop:

**VANESSA MANTIONE**

Special Ed/Math Teacher  
Middle School  
MA, Step 1  
\$57,645

Certification: Teacher of Students with Disabilities, Elem School Teacher w Mathematics Specialization: Gr. 5-8  
Education: Caldwell University  
Replaces: Pamela Talvacchia-Gerber (resigned)  
(Acct. # 15-201-100-101-000-02-00) (UPC # 1520-02-SELD1-TEACHR)  
Effective: September 1, 2020

6. **TRANSFER OF STAFF FOR 2020-2021 SCHOOL YEAR**

That the Board approve the transfer of the following individuals:

**ISABEL CORREA**, Middle School secretary to High School secretary.

**KIMBERLY JONES**, High School secretary to School-Based Youth Services secretary.

**ANA SANER**, Middle School instructional assistant to High School instructional assistant (1:1 moving with student).

**STEPHANIE ALINA**, Lenna W. Conrow School Special Education teacher to Amerigo A. Anastasia School Special Education teacher

**ELIZABETH GANNON**, Morris Avenue School teacher to George L. Catrambone School teacher.

**LONELL KLINA**, District supervisor to Audrey W. Clark School art teacher.

H. **PERSONNEL ACTION (continued)**

6. **TRANSFER OF STAFF FOR 2020-2021 SCHOOL YEAR (continued)**

**FRANCINE MARUCCI**, Amerigo A. Anastasia School teacher to Lenna W. Conrow School teacher.

**ELISA PEREZ**, Morris Avenue School teacher to Amerigo A. Anastasia School teacher.

**ERICA SOTO**, Lenna W. Conrow School teacher to George L. Catrambone School teacher.

**DAHEMIA STEWART**, Morris Avenue School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**MILAGRITOS FERRAINA-TURNER**, Lenna W. Conrow School instructional assistant to Gregory School instructional assistant.

**TANISHA WIGGS**, Amerigo A. Anastasia School Special Education teacher to Gregory School Special Education teacher.

7. **ANNUAL STIPEND POSITIONS - 2019 - 2020 SCHOOL YEAR**

That the Board approve/ratify the following annual stipend position listed below:

**DISTRICT**

**Curriculum Writers**

\$25.13/hr.

**Early Childhood Mapping**

(JMF)Elizabeth Reid

8. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

That the Board approve/ratify the following annual stipend position listed below:

**CURRICULUM WRITERS**

\$25.13/hr.

**(50 hours each curriculum writer)**

Grades K-2: Special Education Science

Kimberly Douglas

Grades 3-5: Special Education Science

Holly Terracciano

Grades 6-8: Special Education Science

Sandra Rahilly

Grades 9-12: English as a Second Language

Amber Anderson

Angelo Villareal

Grades 6-8: English as a Second Language

Elizabeth Giron

Katherine D'elia

Dr. Ivette Febo

Grades 9-12: Spanish I

Adrian Castro

Grades 9-12: Italian I

Claudia Kaja

Grades 6-8: Middle School World Language:Spanish

Brendan O'Gibney

Grades 9-12: Algebra II

Alissa Gallo

Kristen Clarke

Grade 6: Advanced Math

Vincent Vallese

Kristen Circelli

Grade 7: Advanced Math

Vincent Vallese

Kristen Circelli

Grade 9: Algebra I Lab

Lindsey Mading

Alyssa Tavernise

H. **PERSONNEL ACTION (continued)**

8. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR (continued)**

Grades 3-5: Elem Math Instr. Tool & Scope Sequence	Maria Manzo Christine Zergebel Amanda MacDonald Melissa Joyce Sara Choi Megan Farrell
Grades 6-8: Special Education Social Studies	Ann Elise Doussett
Grades K-2: Special Education Social Studies	Jennifer Noone
Grades 3-5: Special Education Social Studies	Dana Hochsdter
LGBTQ & Person with Disabilities Mandate	Karina McIntyre Rebecca Stone
Grades 11-12: Advanced Debate	Lianne Kulik
Grades 11-12: Law & Equity/Economics	Lianne Kulik Marc Hyndsman
Grades 11-12: Race, Gender, Ethnicity	Ken Morrison Angelo Villareal Anne Gill
Grades 11-12: Intro to Debate	Lianne Kulik Meghan Cook
Grades 11-12: Intro to Social Justice	Anne Gill Lianne Kulik Ken Morrison

9. **PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

That the Board approve the part-time and stipend positions as listed:

**DISTRICT**

**Substitute Secretary**

Margarita Cajas

\$11.00/hr.

**Substitute Nurses (July-Aug)**

Diane Anthony, Michelle Baker, Suzanne Fitzsimmons, Mary Whalen

\$29.60/hr.

**Summer Breakfast/Lunch Duty(rate 1.5 sessions per day)**

Anissa Berry, Dorothy Bowles, Cynthia Branch, Devron Clark,  
Melinda D'Amelio, Jasmine Gomez, Gina Gradone, Rosalie Guzzi,  
Kevin Mammano, Kelli Napalitano, Angela Napoli, Edna Newman,  
Erin Schnoodville, Holly Terracciano

\$21.36/session

10. **MEDICAL FILE SCREENERS FOR CENTRAL REGISTRATION: SUMMER 2020**

That the Board approve the credentialed substitute nurses as listed:

Diane Anthony, Suzanne Fitzsimmons,  
Bogumila Hout, Mary Whalen

\$31.43/hr.

H. **PERSONNEL ACTION (continued)**

11. **MIDDLE SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

That the Board approve/ratify the part-time and stipend positions as listed:

**Data Administrator/Scheduler (Mon-Thu)** \$31.43/hr.  
Ivette Ricigliano

12. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020**

That the Board approve/ratify the extended school year stipend positions as listed:

**Substitute Instructional Assistants** \$13.36/hr.

Cynthia Branch, Michael Conte, Samantha Cook, Melinda D'Amelio,  
Elvia Franco, Yoselin Gomez, Hadja Haskovic, Sheila Hoover-Popo,  
Dalwasia Jones, Soledad Navarro, Elizabeth Marrin, John Severs, Karen Stout

**Substitute Teachers** \$26.00/hr.

Mia Cantaffa, Michael Dennis, Jennifer Farrell

**ESY Bus Drivers** \$95.00/day

Kumar Beharry, Sergio Guzman, Melanie Rizzo, Leonel Valdes

**CHILD STUDY TEAM EVALUATIONS:** LDTC, Occupational Therapist, School  
Psychologist, Social Worker, Speech Therapist, Teachers (General Education and  
Special Education certified).

**ESY CHILD STUDY TEAM CASE CONFERENCES:** \$75.00/case

(LDTC): Kirsten Coughlin  
(Speech/Language): Amanda Russo, Marjani Morgan  
(Occupational Therapist): Denise Buckley

**CST CASE WORKERS** \$150.00/case

(LDTC): Kirsten Coughlin  
(Speech/Language): Marjani Morgan

**CST EVALUATIONS** \$350.00/case

(Speech/Language): Marjani Morgan  
(School Psychologist): Linda Trafecante  
(Occupational Therapist): Denise Buckley

13. **VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

That the Board approve/ratify the part-time and stipend positions as listed:

**Student Facilitators (Social Emotional Learning)**

Francine Marucci, Kim Walker \$31.43/hr./\$785.75/wk.

**Early Childhood/Preschool Teachers** \$26.00/hr./\$455.00/wk.

Elaine Atkinson, Felicia Clark, Anthony DeSantis, Christa Diaz, Patrice Perez,  
Melissa Riggi, Jessica Rodriguez, Dahemia Stewart

H. **PERSONNEL ACTION (continued)**

13. **VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020 (continued)**

**Early Childhood/Kindergarten Teachers** \$26.00/hr./\$455.00/wk.  
Linda Bennett, Ciara Clayton, Michael Dombrowiecki, Nichelle Douglas, Molly Guzman, Karen Herrera, Diana Panora, Shannon Phillpott, Alissa Popo, Heidi Ross

**Early Childhood/Kindergarten Instructional Assistants** \$13.36/hr./\$233.80/wk.  
Jennifer Adams, Christine Briggs, Devron Clark, Ardenia Clayton, Melinda D'Amelio, Elvia Franco, Charletta Friday, Alexandria Gadson, Molly Guzman, Nykeirah Jones, Terrence King, Shannon King, Debra Langel, Elizabeth Marrin, Jennifer Martins, Sonia Mendez, Stephanie Pragosa, Sherry Reid, Jaime Reilly, Jo Ann Sciarappa, Jennifer Throckmorton

**Elementary Teachers** \$26.00/hr./\$455.00/wk.  
Ja'Londa Boyd, Caitlyn Cannito, Marjorie Chulsky, Michael Dennis, Stephanie Dispoto, Stephanie Dixon, Michael Dombrowiecki, Judith Edwards, Megan Farrell, Ivette Febo, Alexandra Ferretti, Kevin Gilbert, Sarah Hansen, Erin Hennelly, Maria Herrera, Brenda Itzol, Lupe Kiy, Christina Marra, Maria Maisto, Mary Mazzacco, Kelli Napolitano, Edna Newman, Wallace Morales, Michele Morey, Thomas Odom, Shawn O'Neill, Elisa Perez, Shannon Phillpot, Martha Prieto, Meredith Riddle, Meredith Rindner, Brian Roberts, Angela Robertson, Cari Rock, Jessica Rodriguez, Melinda Rodriguez, Kelly Shaughnessy, Sabrina Sheerin, Chelsea Sirico, Kelly Vargas

**Elementary Art Teachers**  
Monica Avaria, Latuya Morris, Amanda Siller, \$26.00/hr./\$455.00/wk.

**Elementary Physical Education Teachers** \$26.00/hr./\$455.00/wk.  
Jolie Dynak, Melissa Heggie, Jeremy Martin, Gregory Penta

14. **21ST CCLC PART-TIME AND STIPEND POSITIONS - SUMMER 2020**  
That the Board approve/ratify the part-time and stipend positions as listed:

**21st Century Grant Summer Program Project Director (GLC)** \$29.87/hr.  
Elizabeth Muscillo

**21st CCLC Summer Program Site Coordinator (GLC)** \$29.87/hr.  
Doreen Regan

**21st CCLC Virtual Summer Program Academic Lab Teachers** \$26.00/hr.  
JamieLynn Bazydlo, Kristen Circelli, Laurie Demuro, Amaryllis Herrera, Benita Holt, Jennifer Farrell, Maria Maisto, Margaret Marzullo, Tiffani Monroe, Nemeil Navarro, Nancy O'Toole, Amanda Siller, Meghan Rathjen, Twana Richardson, Jonathan Trzeszkowski, Vincent Vallese, Amy Zambrano



H. **PERSONNEL ACTION (continued)**

14. **21ST CCLC PART-TIME AND STIPEND POSITIONS - SUMMER 2020 (continued)**

**21st CCLC Virtual Summer Program Elective Teachers** \$26.00/hr.

Laurie Demuro, Jennifer Farrell, Benita Holt, Margaret Marzullo, Tiffany Monroe, Nemeil Navarro, Nancy O'Toole, Meghan Rathjen, Twana Richardson, Meagan Ruland, Amanda Siller, Jonathan Trzeszkowski, Vincent Vallese, Carlos Villacres, Elizabeth West, Amy Zambrano

**21st CCLC Virtual Summer Program Substitute Academic Lab/Elective Teachers**

Michelle Fowler, Jill Careri \$26.00/hr.

15. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2020/2021**

That the Board approve/ratify the following coach/athletics stipend appointments:

**HIGH SCHOOL**

**CATEGORY 1**

**Varsity Cheerleading Head Coach**

	<b><u>STEP</u></b>	
Danielle Murray	7	\$7,800

**Varsity Field Hockey Head Coach**

Stephanie Dixon	7	\$7,800
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**Varsity Football Head Coach**

Daniel George	10	\$9,800
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**CATEGORY 2**

**Boys Varsity Soccer Head Coach**

	<b><u>STEP</u></b>	
Adrian Castro	10	\$7,400

**Girls Varsity Soccer Head Coach**

Jessica Wegelin	10	\$7,400
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**CATEGORY 3**

**Boys Varsity X-Country Head Coach**

	<b><u>STEP</u></b>	
Graham Huggins-Filozof	7	\$3,300

**Girls Varsity X-Country Head Coach**

Richard Ricigliano	10	\$4,500
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**Girls Varsity Tennis Head Coach**

William Potter	8	\$3,500
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**Girls Varsity Head Volleyball**

Nemeil Navarro	8	\$3,500
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H. **PERSONNEL ACTION (continued)**

15. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2020/2021 (continued)**

**MIDDLE SCHOOL**

**CATEGORY 1**

**Field Hockey Head Coach**

Elisa Perez

**STEP**

10

\$4,500

**CATEGORY 2**

**Boys Soccer Head Coach**

Ashley Stubbington

**STEP**

10

\$3,700

**Girls Soccer Head Coach**

Brian Howell

10

\$3,700

**CATEGORY 3**

**X-Country Head Coach (B/G)**

Jayce Maxwell

**STEP**

8

\$1,500

16. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2020/2021**

That the Board approve/ratify the following coach/athletics stipend appointments:

**HIGH SCHOOL**

**CATEGORY 1**

**Girls Varsity Basketball Head Coach**

Shannon Coyle

**STEP**

10

\$9,800

**Varsity Cheerleading Head Coach**

Danielle Murray

7

\$7,800

**Varsity Wrestling Head Coach**

Daniel George

10

\$9,800

**CATEGORY 2**

**Boys Varsity Indoor Track Head Coach**

Terrence King

**STEP**

10

\$7,400

**Girls Varsity Indoor Track Head Coach**

Chad King

7

\$5,900

**Swimming Head Coach (B/G)**

Tracey Ciambrone

10

\$7,400

**CATEGORY 3**

**Boys Bowling Head Coach**

Jayce Maxwell

**STEP**

7

\$3,300

H. **PERSONNEL ACTION (continued)**

16. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2020/2021 (continued)**

**HIGH SCHOOL (continued)**

**CATEGORY 3**

**STEP**

**Girls Bowling Head Coach**

Tonya Galiszewski

10

\$4,500

**MIDDLE SCHOOL**

**CATEGORY 1**

**STEP**

**Cheerleading Head Coach**

Dana Switay

6

\$3,300

**Boys Basketball Head Coach**

Jared Walker

7

\$3,600

**Girls Basketball Head Coach**

Katherine Gooch

10

\$4,500

**Wrestling Head Coach**

Louis De Angelis

10

\$4,500

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (H17 – I4).

Ayes (9), Nays (0), Absent (0)

17. **INTER-LOCAL GOVERNMENTAL AGREEMENT FOR 2020-2021 SCHOOL YEAR**

That the Board approve/ratify shared services for telecommunication and virtual server management as listed:

**Shared Telecommunications Services with the City of Long Branch**

Christopher Dringus

\$15,000

Charles Pfeister

\$10,000

**Coverage Technician**

David Booth

\$24/hr

**Virtual Server Management**

Charles Pfeister

\$25/hr

18. **CHANGE IN TRAINING LEVEL - 2020 - 2021 SCHOOL YEAR**

That the Board approve/ratify a change in training level for the following individuals, effective September 1, 2020:

**TRACEY CUMMINGS**, Elementary Teacher, from BA to MA on the teacher's salary guide.

**MADISON HLAVACH**, High School Teacher, from BA to MA on the teacher's salary guide.

**BRENDAN O'GIBNEY**, High School Teacher, from BA to MA on the teacher's salary guide.

**KIMBERLY PAGAN**, Elementary Teacher, from BA +30 to MA on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

18. **CHANGE IN TRAINING LEVEL - 2020 - 2021 SCHOOL YEAR (continued)**

**DANA SWITAY**, High School Teacher, from BA +30 to MA on the teacher's salary guide.

**VITO TERRANOVA**, High School Teacher, from BA to MA on the teacher's salary guide.

**LYNN WINTERS-MINEO**, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

19. **TEACHER/MENTOR PROGRAM - 2020 - 2021 SCHOOL YEAR**

That the Board approve the following individual to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

**LOCATION**

Audrey W. Clark  
Pupil Personnel Services

**TEACHER**

Linda Raoul  
Brittany Saez

**MENTOR**

Meghan Mueller  
Meghan Amendola

20. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-4**.

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5**.

22. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the State of New Jersey requires that annually the School Business Administrator's Contract be reviewed by the County Office prior to approval by the local Board of Education and,

**WHEREAS**, said approval has been received by the Executive County Superintendent of Schools,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education approve the Contract of Peter E. Genovese, III, RSBO, QPA with a 0% increase for FY21.

---

Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

H. **PERSONNEL ACTION (continued)**

23. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR PUPIL PERSONNEL SERVICES CONTRACT**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the State of New Jersey requires that annually the Assistant Superintendent for Pupil Personnel Services' Contract be reviewed by the County Office prior to approval by the local Board of Education and,

**WHEREAS**, said approval has been received by the Executive County Superintendent of Schools,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education approve the Contract of JanetLynn Dudick, Ph.D. with a 0% increase for FY21.

---

Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

24. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the State of New Jersey requires that annually the Assistant Superintendent of Schools' Contract be reviewed by the County Office prior to approval by the local Board of Education and,

**WHEREAS**, said approval has been received by the Executive County Superintendent of Schools,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education approve the Contract of Alvin L. Freeman, Ed.D. with a 0% increase for FY21.

---

Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB. REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020**

That the Board approve the following atypical out of district students for placement and transportation for the 2020 Extended School Year:

**SEARCH DAY SCHOOL**

**OCEAN TOWNSHIP, NEW JERSEY**

Tuition: \$13,803.50

Transportation

Effective Dates :7-1-2020 to 8-21-2020

ID#: 100850428, classified as Eligible for Special Education and Related Services

**COASTAL SCHOOL**

**HOWELL, NEW JERSEY**

Tuition: \$9288.00

Transportation

Effective Dates: 7-1-2020 to 8-11-2020

ID#: 1004495, classified as Eligible for Special Education and Related Services

**CHILDREN'S CENTER**

**NEPTUNE, NEW JERSEY**

Tuition: \$12,649.26

Transportation

Effective Dates: 7-1-2020 to 8-24-2020

ID#: 1002266, classified as Eligible for Special Education and Related Services

ID#: 8001430, classified as Eligible for Special Education and Related Services

ID#: 110650053, classified as Eligible for Special Education and Related

ID#: 20225189, classified as Eligible for Special Education and Related Services

ID#: 269018998, classified as Eligible for Special Education and Related Services

ID#: 20314455, classified as Eligible for Special Education and Related Services

ID#: 1003751, classified as Eligible for Special Education and Related Services

**RUGBY SCHOOL**

**WALL, NEW JERSEY**

Tuition: \$11,846.40

Transportation

Effective Dates: 7-1-2020 to 8-11-2020

ID#: 20296890, classified as Eligible for Special Education and Related Services

**OAKWOOD SCHOOL**

**TINTON FALLS, NEW JERSEY**

Tuition: \$9519.60

Transportation

Effective Dates: 7-1-2020 to 8-11-2020

ID#: 20226876, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020 (continued)**

**HAWKSWOOD**

**EATONTOWN, NEW JERSEY**

Tuition: \$11,426.70

Transportation

Effective Dates: 7-1-2020 to 8-11-2020

ID#: 9500208, classified as Eligible for Special Education and Related Services

ID#: 20184378, classified as Eligible for Special Education and Related Services

ID#: 20291649, classified as Eligible for Special Education and Related Services

ID#: 20314517, classified as Eligible for Special Education and Related Services

**SCHROTH SCHOOL**

**OCEAN TOWNSHIP, NEW JERSEY**

Tuition: \$12,168.00

Transportation

Effective Dates: 7-1-2020 to 8-24-2020

ID#: 20314102, classified as Eligible for Special Education and Related Services

ID#: 20270427, classified as Eligible for Special Education and Related Services

ID#: 111200023, classified as Eligible for Special Education and Related Services

ID#: 90850239, classified as Eligible for Special Education and Related Services

ID#: 20266185, classified as Eligible for Special Education and Related Services

ID#: 20313995, classified as Eligible for Special Education and Related Services

ID#: 9500197, classified as Eligible for Special Education and Related Services

**HIGH POINT**

**TINTON FALLS, NEW JERSEY**

Tuition: \$9,124.50

Transportation

Effective Dates: 7-1-2020 to 8-4-2020

ID#: 20243843, classified as Eligible for Special Education and Related Services

ID#: 20204178, classified as Eligible for Special Education and Related Services

ID#: 120800002, classified as Eligible for Special Education and Related Services

ID#: 20245610, classified as Eligible for Special Education and Related Services

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2019 - 2020 SCHOOL YEAR**

That the Board approve/ratify the following recommended student for placement and transportation the 2019 - 2020 school year:

**HARBOR SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$26,553.60/Student

Transportation

\*Extraordinary Aide

Effective Dates: 3/16/2020 - 6/20/2020

ID#: 14687433304, classified as Eligible for Special Education and Related Services

4. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

May 19, 2020

**APPOINTMENT OF CERTIFIED STAFF - 2020 -2021 SCHOOL YEAR**

Linda Raoul; School Social Worker; Salary should have read Step 5, MA +30 at \$62,345  
Brittany Saez; School Psychologist; Salary should have read Step 1, MA +30 at \$59,145

**VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

Elizabeth Gannon and Siobhan Curry; Early Learning Summer Learning Social and Emotional Student Facilitators. This should have read Early Learning Summer Learning Program Planners.

**APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020**

Should have read: Program Facilitator - Michael Gatta; ESY Related Services Behaviorists - Alison Buleza, Emily Grosiak - May 26 - June, 26 2020 - (40:hours-flexible) \$31.43/hr.

**APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020**

Should have read: July 29 - August 14, 2020, July 29 - July 3 for staff planning and preparation.

**APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020 - CHILD STUDY TEAM EVALUATIONS**

Should have read: June 22 - August 14, 2020

April 28, 2020

**APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

Sonia Mendez; Instructional Assistant; Salary should have read \$31,019. Marie Popo; Instructional Assistant; Salary should have read \$38,136. Joy Daniels; Should have read Director for Early Childhood Education. Jennifer Steffich; Should have read Director for Special Education.

March 18, 2020

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Tiffany Rawls-Dill, Pupil Personnel Services secretary from May 26, 2020 to June 8, 2020. This should have read the use of sick days; Unpaid days from June 9, 2020 to June 30, 2020.

January 31, 2020

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Stephanie Gaines, High School teacher, February 27, 2020 to May 19, 2020. This should have read use of sick days from February 27, 2020 to May 11, 2020.



#### 4. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

January 31, 2020 (continued)

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

Stephanie Gaines, High School teacher, from May 20, 2020 to May 26, 2020. This should have read use of urgent business days from May 12, 2020 to May 14, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Stephanie Gaines, High School teacher, from May 27, 2020 to June 18, 2020. This should have read use of unpaid days from May 15, 2020 to June 10, 2020.

#### **DISCUSSION**

##### **High School graduation survey results**

Dr. Salvatore discussed the results of the High School graduation survey. He stated that unfortunately only 78 parents completed the survey; 85% were satisfied with the graduation process; a little more than 60% stated they would like to see the same concept in the future.

Mr. Grant commented that the graduation was very well done.

##### **Re-opening schools**

Dr. Salvatore – We will be receiving more information from the Governors Office shortly which will help in guiding our re-opening plan for September.

#### J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vinnie Lepore  
33 Ocean Terrace  
Long Branch, NJ

Mr. Lepore stated that the Board is currently losing \$1.9 million in State Aid with the possibility of losing up to 20% more and there is \$3 million of tax revenue sitting on the oceanfront in the way of tax abatements. He reminded the Board that this is social inequity and that if you care you should call the Mayor and Council and “tell them to go to hell”. Mr. Lepore posed 4 questions to the Board. First on June 16, 2020 at a Planning Board meeting Jacob Jones suggested that the Board of Education may be willing to share parking with the owners of the Star of the Sea. Mr. Lepore wanted to know why Mr. Jones would suggest something like that for the Board. Secondly, he stated that Mayor Pallone mentioned in his message that the Board’s tax rate was not going to go to increase this year. What gives the Mayor the authority to speak on behalf of the Board. Thirdly, Seashore Day Camp is closing and the property is worth approximately \$1 million. He wanted to know if the Board was going to consider purchasing it because it has an enclosed pool. Fourthly, are the tax payers going to get hurt again after the Governor’s address again in August regarding property taxes.

Dr. Salvatore responded that the Board is not looking into the purchase of any property at this time due to the potential loss of State Aid. He also stated that the Board cannot go back to the tax payers in August to increase the rate for FY2021.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (5).

Ayes (9), Nays (0), Absent (0)

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:02 P.M.**

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss **the evaluation of the Superintendent of Schools** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

K. **ADJOURNMENT – 9:04 P.M.**

There being no further discussion, motion was made by Ms. McCaskill, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting from Executive Session at 9:04 P.M.

Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

			APPENDIX F-1
Name of Contractor	Service Provided	Hourly	Flat / Retainer
Florio, Perrucci, Steinhardt & Cappelli, LLC	General Counsel	\$165/hr	\$30,000.00
The Busch Law Group	Special Counsel	\$155/hr	
Wiss and Company	Auditor		\$57,500.00
JBA Architecture & Consulting, LLC	Architectural Services		
		\$165/hr Principal	
		\$145/hr Associate/Licensed Architect	
		\$125/hr Project Engineer	
		\$125/hr Project Manager/Coordinator	
		\$105/hr Project Architect	
		\$95/hr Architectural Designers	
		\$75/hr Production/Draftsman	
		\$105/hr Construction Project Manager	
		\$85/hr Construction Administration	
Shore Point Architecture, PA	Architectural Services	\$55/hr Administrative & Tech. Support	
		\$225/hr Principal Architect	
		\$195/hr Principal Engineer	
		\$175/hr Project Engineer	
		\$155/hr Associate Architect	
		\$145/hr Project Manager	
		\$125/hr Staff Architect	
Hill International, Inc.	Architectural/Engineering	\$115/hr Technical Staff	
		\$50/hr Clerical Staff	
		\$201/hr Senior Project Manager	
		\$160/hr Project Manager	
		\$165/hr Senior Scheduler	
		\$170/hr MEP Estimator	
		\$160/hr Construction Manager	
		\$129/hr Scheduler	
		\$170/hr Safety Inspector	
		\$191/hr Senior Estimator	
		\$145/hr MEP Inspector	
		\$119/hr Asst. Project Manager	
Brinkerhoff Environ. Services	Environmental Services	\$129/hr Estimator	
		\$129/hr Site/Civil Inspector	
		\$93/hr Project Engineer	
		\$67/hr Administrative Assistant	
		\$185/hr Principal/LSRP	
		\$150/hr Senior Project Manager	
		\$130/hr Project Manager - Level II	
Willis of New Jersey, Inc.	Insurance Broker	\$110/hr Project Manager - Level I	\$0.00
		\$95/hr Environmental Scientist	
Brown & Brown Benefit Advisors	Insurance Broker	\$85/hr CADD/GIS Technician	\$29,000.00
Insurance Office of America	Insurance Broker	\$65/hr Administrative Technical Support	\$0.00
Public Risk Group LLC	Insurance Broker		\$27,000.00
CBIZ Insurance Services	Insurance Broker		\$0.00
Genesis	Student Information Systems		\$46,670.00
Advance Assessment	Professional Training		\$90,149.00
Preferred Health Care and Nursing Services - One to one nursing services	LPN /RN Services	\$59/hr - RN; \$51/hr - LPN	
Bayada Home Health Care, Inc.	LPN /RN Services	\$55/hr./\$56/hr	
Dorothy Pietrucha, M.D.	Consultant	\$175/evaluation	
Noah Gilson, M.D.	Neurologists	\$420/evaluation	
Environmental Connections	AHERA - AWC/MOR/LWC/WE Insp. Reports		\$1,850.00
Service First Cooling and Heating	Boiler Service and Maintenance		\$7,640.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
CQI	Boiler Water Treatment Services		\$4,300.00
Fire Security Technologies	Burglar & Fire Alarm Monitoring Security Systems		\$7,475.00
Schindler Elevator	Elevator Maintenance & Repairs – 540 Broadway (2), High School (2), Middle School (1), Gregory and Anastasia School (1)		\$25,860.00
Fire Security Technologies	Elevator Monitoring – 540 Broadway (2), High School (2), Middle School (1), Anastasia School, (1) Gregory School (1), George L. Catrambone School (1)		\$6,100.50
Electrical Motor Repair	Emergency Generator Service Maintenance and Repairs – 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School and George L. Catrambone School		\$7,500.00
Fire Security Technologies	Fire Extinguisher Servicing – District Inspection and Tagging		\$4,100.00
Fire Security Technologies	Fire Alarm Inspection & Reports – District		\$34,256.00
Allied Fire & Safety	Fire Sprinkler Protection / Suppression Systems / Fire Pumps / Back Flow Preventers Inspection and Service Maintenance – 540 Broadway, High School, Middle School, Anastasia School, JMFECLC, Gregory School and George L. Catrambone School		\$8,000.00
ENCON	HVAC Mechanical Service and Maintenance – 540 Broadway		\$15,560.00
Johnson Controls	HVAC Automatic Temperature Controls Service and Maintenance – Anastasia School, JMFECLC, Morris Avenue School, Audrey W. Clark School, Gregory School, Lenna W. Conrow School and George L. Catrambone School		\$24,000.00
Carrier	HVAC Chiller & Cooling Tower Service and Maintenance – Anastasia School, Gregory School and George L. Catrambone School		\$8,048.26
Delta Connects	HVAC Automatic Temperature Controls Service and Maintenance – High School		\$24,480.00
Honeywell	HVAC Mechanical Maintenance and Service – Middle School		\$18,280.00
Hilsen	Districtwide Pest Management – Monthly Inspections and Servicing		\$8,520.00
Specialty Graphics	Uniforms – Custodial, Maintenance and Grounds – 3 sets of uniforms and 1 pair of boots	\$13,900.60 - Short sleeve/pants/boots \$14,259.70 - Long sleeve/pants/boots	
Kepwel Spring Water	Water bottled/5 gallon - 127 Myrtle Avenue/540/Shop @300 - 4 gallon bottled water		\$1,303.83
Horizon Dental	Dental Insurance	Dental Option	
		Single - \$24.57	
		Employee & Spouse - \$43.32	
		Employee & Child - \$43.32	
		Family - \$70.29	
		Dental Choice	
		Single - \$18.23	
		Employee & Spouse - \$34.89	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
		Employee & Child - \$34.89	
		Family - \$59.32	
American Alternative	Insurance - Package (including Property, Inland Marine, Crime, General Liability), Automobile, Educators Legal Liability, Umbrella, Environmental, NJUEP Excess and Travel Accident		\$713,724.00
Monarch Management Corp.	Student Accident Insurance		\$129,500.00
National Vision Administrators LLC	Vision Insurance	Single - \$3.34	
		Employee & Spouse - \$6.01	
		Employee & Child - \$6.01	
		Family - \$8.68	
HCC Life Insurance	Medical Insurance - Stop/Loss Carrier 18/12 month period		\$548,350.20
Integrity Health	FY20 Plan Management		\$386,000.00
Meritain	Claims Adjudicator		\$346,608.00
Selective Insurance Company	Insurance	Public Official bonds not to exceed \$1,920	
		Commercial Crime not to exceed \$1,797	
New Jersey Schools Insurance Group	Insurance - Worker's comp		\$1,147,268.00
	Insurance - Sup. Indemnity Policy		\$20,987.00
Benecard	District Prescription Plan Renewal January 1, 2019 - December 31, 2019		\$5,131,410.00
KYDS (Konscious Youth Development & Service)	Social emotional learning with empowering mindfulness techniques through staff development and student wellness		\$32,900.00
Caring Family Community Services	Proactive Behavior Intervention program - evaluate students using behavioral and/or clinical methods to identify interventions for students		\$199,200.00
Box Out Bullying and Young Audiences	Consulting Services - Provides workshops and assembly programs for students and parents in the 21st Century after school program		\$1,745.00
Realtime Information Technology	Professional Services – Special Education Management Module (SEMM) -		\$14,790.00
Small Factory Innovations, Inc. (SiLAS Application)	Student participation in web-based software focusing on improving the social-emotional skills of students - use of video games and microphones to control their own 3-D avatars		\$22,000.00
PSAT/NMSQT College Board Readiness and Success Program – High School	PSAT/NMSQT – College Board readiness		\$24,079.50
Engaged Instruction	10 days of professional development and curriculum support		\$12,000.00
Sodexo	Food Service Management	Base Guarantee - \$635,000	
		Administrative/Management Fees - \$399,813 - flat fee	
Rosetta Stone	Language Learning Software and Services – Adult ESL program participants		\$10,062.00
Energy Savings Company	Perform and Manage the districts Energy Savings Improvement Program		\$9,079,607.00
YMCA	Provide mental health services to special needs and emotionally challenged students		\$24,500.00



Name of Contractor	Service Provided	Hourly	Flat / Retainer
Tender Touch Educational Services	Tutoring services to Title I students that attend the non-public school Bet Yaakov of the Jersey Shore		\$15,783.00
NJSBA Grants Support Program	Help desk support services for grants		\$14,200.00
AssetWorks	Fixed asset management		\$1,600.00
The Power to Live & Learn Group	Evaluators of the 21st Century Community Learning Center grant		\$22,200.00
Peekapak	Social & Emotional Learning Curriculum - Program for students in grades K-5 and professional development for staff		\$28,000.00
Dr. Sampson Davis	Professional Services - Title I Parent Involvement Workshop - LBHS		\$4,400.00
Waste Management	Refuse and Recyclables Service		\$77,408.00
Amy's Yogabilities	Professional Services - yoga and wellness sessions for students - September, 2019 - June, 2020		\$22,167.00
Ellevation	Software and service designed to help staff members support English language learners achieve their goals		\$36,400.00
RWJ Barnabas Health - One Source	Employee Assistance Program		\$17,670.00
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Monmouth Medical Center and LBHS	Site based mentoring program - September 1, 2018 - August 31, 2021		\$7,000.00
Frontline	Professional Services – Integrated software to track and manage staff attendance, recruiting and professional development		\$138,978.71
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Biotechnology High School and Long Branch Middle School	Mentoring program matching High School students with Middle School students - September 1, 2018 - August 31, 2021		\$10,000.00
Recapture Technologies	E-Rate Services Management		\$36,000.00
Monmouth University	Pool Rental – High School swim team		\$6,228.00
Brookdale Community College	Brookdale Education Network for Math, Science, Technology and Literacy		\$8,300.00
M.A. Passuit LLC	Educational Services - Literacy Consultant - development of ESL and bilingual education staff - 12/15/19 - 6/22/2020		\$30,000.00
Linkit! Assessment Management and Analytics Platform	Software License Agreement		\$90,149.00
Monmouth Medical Center	Medical Services – licensed physician, nurse practitioner and medical consultations		\$42,190.00
Sunnyside Equestrian Center	Pupil Personnel Services – equine science activities while practicing life skills – horseback riding to fulfill sensory needs		\$9,000.00
Living Yes, LLC	21st Century Community Learning Centers grant collaborator for the 2019 - 2020 school year		\$4,000.00
Freehold Child Diagnostic Center, Inc.	Pupil Personnel Services Consultant	\$925/evaluation	
Richard Reutter, M.D.	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/19 - 6/15/2020		\$17,098.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Brad Madreperl, LCSW	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/19 - 6/15/2020		\$2,080.00
Center for Neurological and Neurodevelopment Health - Ronald Barabas, M.D.	Pupil Personnel Services Consultant	\$660/evaluation	
Herman, Anayiotos, Gennaro, Gilson & Ponce Neurology, P.A.	Pupil Personnel Services Consultant	\$410/evaluation	
Speech-Language Pathologist, Alex Troitino	Pupil Personnel Services Consultant	\$425/evaluation	
Meridian Pediatric Associates - neurologist	Pupil Personnel Services Consultant	\$175/evaluation	
BMW Enterprises, LLC	Pupil Personnel Services Consultant	\$85/hour - bedside instruction	
Department of Children and Families, Division of Child Protection and Permanency	Pupil Personnel Services – School Based Youth Services Contract		\$341,184.00
DeMonte Therapy Services, LLC – Joan DeMonte, M.A.P.T.	Pupil Personnel Services Consultant	\$87.50/hour	
Communications Technology Resources, LLC - Joan Bruno	Pupil Personnel Services Consultant	\$550/evaluation \$35/travel (1/2 hour)	
Power Play Pediatric Therapy Center, LLC	Pupil Personnel Services Consultant	\$87/hr - Occupational Therapy Services	
West Long Branch Speech and Hearing Center Audiologists	Pupil Personnel Services Consultant	\$275/evaluation/Sandra Fields Kuhn	
		\$275/evaluation/Sandra Jaworski	
		\$535/central auditory processing evaluation	
Delta T. Group Education	Pupil Personnel Services Consultant	\$32/hour - ABA Therapist	
		\$41.75/hour - RN	
		\$33/hour - \$35/hour - LPN	
		\$40/hour - School Social Workers	
		\$55/hour - COTA	
		\$84.75/hour - Occupational Therapist	
Alexandra Renahan - Speech	Pupil Personnel Services Consultant	\$90/hour - Behavioral Specialist	
Ana Ferreira - Speech	Pupil Personnel Services Consultant	\$475/evaluation	
		\$600/evaluation	
Aida Hernandez, LPC	Professional Services - short term counseling-based intervention to address specific academic needs of newcomer students enrolled in the High School and Middle School	Paid through Title III funds	\$12,000.00
Maxim Healthcare Services	Pupil Personnel Services Consultant	\$48/hr - LPN; \$52/hr - RN	
Sharon Diaz Harvey, LPC, NCC	Pupil Personnel Services Consultant	\$75/hour	
Nilda M. Collazo – Spanish -Speech Language Specialist	Pupil Personnel Services Consultant	\$575/evaluation	
Marc Seidenstein – Spanish LDTC	Pupil Personnel Services Consultant	\$550/evaluation	
Center for Behavioral Health - Rajeswari Muthuswamy, MD	Pupil Personnel Services Consultant	\$525/office visit; \$600/school visit	
CNNH Neuro Health	Pupil Personnel Services Consultant - Comprehensive Neuropsychological testing/evaluation	\$2,750/evaluation	
Jewish Vocational Services	Pupil Personnel Services Consultant - Short term (2-3 days) Vocational evaluation with TEACCH Transition Assessment Profile (TTAP)	\$975/evaluation	
Monica Wood – Spanish Social Worker	Pupil Personnel Services Consultant	\$350/evaluation	
Laurie A. Cancalosi, Ed.D., LLC	Professional Services - provide training, guide input and compose curriculum documents for health and physical education for grades K - 12	\$17,550.00	
Monica Peters - Spanish Psychologist	Pupil Personnel Services Consultant	\$495/evaluation	



Name of Contractor	Service Provided	Hourly	Flat / Retainer
Rosa Tomas – Portuguese Psychologist	Pupil Personnel Services Consultant	\$500/evaluation	
Suzana Vieira Porzio - Portuguese Social Worker	Pupil Personnel Services Consultant	\$500/evaluation	
Celina Ruivo Matos – Portuguese LDTC	Pupil Personnel Services Consultant	\$525/evaluation	
Ana Ferreira – Portuguese Speech Language Specialist	Pupil Personnel Services Consultant	\$600/evaluation	
United Therapy Solutions, Inc.	Pupil Personnel Services Consultant	\$83/hr - Occupational Therapy services, physical therapy services, speech therapy services	
Resnick Consultants, LLC - Joanne Case	Pupil Personnel Services Consultant	\$160/evaluation	
New Jersey Specialized Child Study Team Evaluation Services for the Deaf and Hard of Hearing	Pupil Personnel Services Consultant	\$550/one evaluation - psychological \$950/two evaluation - educational \$1,350/three evaluation - speech and language	
Speech at the Beach – Pam Jones	Pupil Personnel Services Consultant	\$90/hr - meeting attendance/IEP's	
		\$90/hr - speech and language therapy	
		\$400/speech and language evaluation	
Spanish Speech Language Specialist - Freda Glick	Pupil Personnel Services Consultant	\$450/evaluation – Bilingual Spanish – English	
		\$400/evaluation - English	
Educational Audiology Resources - Donna Merchant	Pupil Personnel Services Consultant	\$950/evaluation	
		\$150/hr - auditory training	
Seashore Day Camp	Pupil Personnel Services - Swim program - October, 2019 - June, 2020		\$30,000.00
Advance Psychiatric Care, P.A. - Alexander Iofin, M.D.	Pupil Personnel Services Consultant	\$500/Initial Evaluation; \$500/Re-evaluation	
Burlington County Special Services School District/Educational Service Unit	Pupil Personnel Services Consultant	D/HH Speech Language Evaluation - \$790/Educational Interpreter; D/HH Psychological Evaluation - Learning Evaluation - \$745	
Summit Speech School	Pupil Personnel Services Consultant	\$165/hour - Consultation	
		\$155/hour - Itinerant Teach of the Deaf	
		\$155/hour - Staff/Student In-Service	
		\$250/hour - Review/Observation/Intake	
Ocean Township Board of Education	Pupil transportation jointure to MAST for 5 students - 9/5/2019 - 6/18/2020		\$16,300.00
Ocean Township Board of Education	Pupil transportation jointure to The Shore Center for Students with Autism for 1 student - 6/24/2019 - 8/8/2019		\$2,864.00
Ocean Township Board of Education	Pupil transportation jointure to The Shore Center for Students with Autism for 1 student - 9/5/2019 - 6/22/2020		\$16,300.00
Kinder Glide	Pupil Transportation Services – Children's Center Special Education route	Per diem rate of \$240.79	
Seman Tov	Pupil Transportation Services – High School Athletics	Trip #ST-HSATH & ST-HSATH2 - per diem	
		\$317.23; \$370.10; \$264.36	
Jay's	Pupil Transportation Services - LBHS2, SAT1, SAT2, M7, LBMS2, L7		\$212,400.00



Name of Contractor	Service Provided	Hourly	Flat / Retainer
Jay's	Pupil Transportation Services - LBHS1, M1, M2, Y3, M3, M4, M5, A3, M6, Y2, G5, L1, L2, Y1, L3, G9, L4, A1, L5, G6, L4, A1, L5, G6, L6, G2, G1, J1, LBMS1, J2, G12, J3, G3, J4, A2, J5		\$1,144,800.00
Seman Tov	Pupil Transportation Services - A4, Y4, G7, G8, G10, G11, G13, G14, G15		\$382,680.00
Jay's Bus Service	21st Century S.T.E.A.M. program located at GLC - ELEM-21st (21ST1, 21ST12, 21ST3, 21ST4)	\$245.92 per diem	
Seman-Tov Bus Services	Transportation services – Middle School athletics	Trip #ST-MSATH per diem - \$313.10; \$385.46	

BOARD OF EDUCATION  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY

RESOLUTION

**WHEREAS**, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, throughout the State, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education cannot be reached due to disqualifying conflicts of interest of Board Members on a matter required to be voted upon; and

**WHEREAS**, the School Ethics Commission ("Commission") provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

**WHEREAS**, the Commission, by resolution dated February 25, 2003, further clarified this standard and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

**WHEREAS**, the Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where the Board posts regular public notices for a period of thirty (30) days after passage, and provide a copy of the executed resolution to the Commission; and

**WHEREAS**, the Board is required by law to prepare an annual performance report of the superintendent by a majority of its full membership pursuant to N.J.A.C. 6A:10-8.1; and

**WHEREAS**, pursuant to N.J.A.C. 6A:10-8.1, the Board desires to evaluate the superintendent and prepare an annual performance report by a majority of its full membership which shall include, but not be limited to, performance areas of strength; performance areas needing improvement; recommendations for professional growth and development; a summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall programs and the chief school administrator's performance; and provision for performance data not included in the report; and

**WHEREAS**, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined that existing conflicts prohibit seven (7) members of the Board from voting on this matter; and

**WHEREAS**, those Board member conflicts are as follows:

- **Tasha Youngblood Brown** - Mrs. Brown has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Michele Critelli, Ed.D.** - Dr. Critelli has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Armand R. Zambrano Jr.** - Mr. Zambrano has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Caroline Bennett** - Ms. Bennett has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Lauren McCaskill** - Ms. McCaskill has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Violeta Peters** - Mrs. Peters has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Lucille Perez** - Mrs. Perez has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.

**WHEREAS**, the inability of the aforementioned Board Members to participate in/vote on evaluating the superintendent as required by state law, will result in a lack of a quorum necessary to prepare an annual performance report; and

**WHEREAS**, in order to prepare an annual performance report, as required by law, the Board desires to invoke the Doctrine of Necessity, in accordance with the procedures established by the Commission; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Long Branch Board of Education, County of Monmouth, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from participating in evaluating the superintendent because of the conflicts outlined above;
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to prepare an annual performance report of the superintendent;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website; and
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the action taken pursuant to this invocation shall be deemed valid notwithstanding the aforementioned conflicts, and the waiver of said conflicts shall not extend beyond the scope addressed within this Resolution.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

**APPENDIX G-2**

Bus Company	Bus Route	FY20 Per Diem Total (including Bus Aide)	FY20 Yearly Cost (180 days)	1.50 % Renewal Increase (per diem)	FY21 Per Diem Total (including bus aide)	FY21 Yearly Cost (180 days)
Jay's Bus Service	G1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	G12	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	G5	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBHS1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBHS2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBMS1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBMS2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M4	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M5	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	SAT1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	SAT2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	Y1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	Y3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	A1	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	A2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	A3	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G3	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G9	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	J4	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	J5	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L4	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L5	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L7	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	M6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	M7	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	Y2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00

**Jay's Bus Service Total:    \$ 1,377,558.00**

Bus Company	Bus Route	FY20 Per Diem Total (including Bus Aide)	FY20 Yearly Cost (180 days)	1.50 % Renewal Increase (per diem)	FY21 Per Diem Total (including bus aide)	FY21 Yearly Cost (180 days)
Seman Tov	G7	\$ 225.00	\$ 40,500.00	N/A	N/A	N/A
Seman Tov	G8	\$ 227.00	\$ 40,860.00	N/A	N/A	N/A
Seman Tov	G11	\$ 232.00	\$ 41,760.00	\$ 3.48	\$ 235.48	\$ 42,386.40
Seman Tov	G10	\$ 234.00	\$ 42,120.00	\$ 3.51	\$ 237.51	\$ 42,751.80
Seman Tov	G13	\$ 236.00	\$ 42,480.00	\$ 3.54	\$ 239.54	\$ 43,117.20
Seman Tov	G14	\$ 241.00	\$ 43,380.00	\$ 3.62	\$ 244.62	\$ 44,030.70
Seman Tov	A4	\$ 242.00	\$ 43,560.00	\$ 3.63	\$ 245.63	\$ 44,213.40
Seman Tov	G15	\$ 243.00	\$ 43,740.00	\$ 3.65	\$ 246.65	\$ 44,396.10
Seman Tov	Y4	\$ 246.00	\$ 44,280.00	\$ 3.69	\$ 249.69	\$ 44,944.20

**Seman Tov Total: \$ 305,839.80**

**FY21 Grand Total for Transportation Contract Renewals: \$1,683,397.80**

**Diploma Joint Insurance Fund  
Resolution to Join**

**WHEREAS**, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. seq.*); and

**WHEREAS**, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

**WHEREAS**, the LONG BRANCH BOARD OF EDUCATION hereafter referred to as "**Educational Facility**" has determined that membership in the Diploma Joint Insurance Fund hereafter referred to as "**Fund**" is in the best interest of the **Educational Facility**; and

**WHEREAS**, the **Educational Facility** agrees to be a member of the **Fund** for a period of three (3) years, effective July 1, 2020, said membership to terminate on June 30, 2023 at 12:01 a.m. standard time; and

**WHEREAS**, the **Educational Facility** has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

**NOW THEREFORE, BE IT RESOLVED** that the **Educational Facility** does hereby agree to join the **Fund** and is/are afforded the following coverage:

- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability  
(Includes \$5M Excess General and Auto Liability)
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

**BE IT FURTHER RESOLVED** that the **Educational Facility's** Business Official, Peter E. Genovese III, RSBO, QPA is hereby appointed as the **Educational Facility's** Fund Commissioner; and

**BE IT FURTHER RESOLVED** that the **Educational Facility's** Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the **Fund** as are required by the **Fund's** bylaws and to deliver same to the Administrator of the **Fund** with the express reservation that said documents shall become effective only upon the **Educational Facility's** admission to the **Fund**.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020



**Diploma Joint Insurance Fund  
Indemnity and Trust Agreement**

**THIS AGREEMENT**, made this day of June 23, 2020, in the County of Monmouth, State of New Jersey, by and between the Diploma Joint Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the Long Branch Board of Education, hereinafter referred to as "**Educational Facility**";

**WHEREAS**, the **Fund** seeks to provide its members with insurance coverage; and

**WHEREAS**, two or more educational facilities have collectively formed a Joint Insurance Fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.*; and

**WHEREAS**, the **Educational Facility** has agreed to become a member of said **Fund** in accordance with and to the extent provided for in the bylaws of the **Fund** and in consideration of such obligations and benefits to be shared by the membership of the **Fund**;

**NOW, THEREFORE**, it is agreed as follows:

1. The **Educational Facility** hereby agrees to become a member of the **Fund** for an initial period of three (3) years, the commencement of which shall coincide with the effective date of the **Educational Facility's** membership of the **Fund**.
2. The **Educational Facility** hereby ratifies and affirms the bylaws and other organizational and operational documents of the **Fund** as from time to time amended and altered by the Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
4. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. The **Educational Facility** certifies that it has never defaulted on any claim, if self-insured, and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
6. In consideration of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

7. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
8. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
9. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
10. Each **Educational Facility** who shall become a member of the **Fund** shall be obligated to execute this Agreement.
11. The **Educational Facility's** Business Official designated in the Resolution to Join shall be and is hereby authorized to execute the Agreement for membership.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

**Diploma Joint Insurance Fund**  
**Resolution Appointing a Risk Manager**

**WHEREAS**, the Long Branch Board of Education, ("Educational Facility") has resolved to join the Diploma Joint Insurance Fund ("Diploma JIF") following a detailed analysis; and

**WHEREAS**, the Bylaws of Diploma JIF require that each entity designate a Risk Manager to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

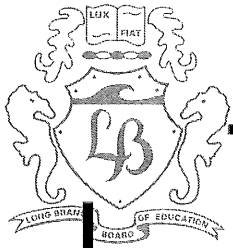
**WHEREAS**, the Bylaws indicate that Diploma JIF shall pay each Risk Manager a fee to be established annually by the Board of Trustees;

**NOW THEREFORE, BE IT RESOLVED** that the Long Branch Board of Education, does hereby appoint Willis of New Jersey, Inc. – John Moore as its Risk Manager in accordance with the Fund's Bylaws.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: June 23, 2020

# MINUTES



## LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

### GOVERNANCE COMMITTEE MEETING MINUTES

June 9, 2020 at 6:15 p.m. via Zoom

#### **COMMITTEE MEMBERS PRESENT:**

Michele Critelli, Ed.D: Chair  
Lucille Perez  
Donald C. Covin

#### **ADMINISTRATORS PRESENT:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Alisa Aquino

#### **COMMITTEE MEMBER NOT PRESENT:**

Avery W. Grant

The Committee and Administrators reviewed and discussed the Policies and Regulations as listed. They will be presented to the full Board at its next scheduled meeting on June 23, 2020.

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

## **P 0152 - Board Officers (Revised)**

Strauss Esmay's recent review of Bylaw Guide 0152 presented an interesting question for a Board of Education that had selected Option 1 for electing Board officers using a paper ballot. Option 1 in the Bylaw Guide did not require a Board member to sign their paper ballot indicating their vote, which prevents a member of the public, or any other person, from knowing each Board member's vote. Although there is no legal authority on this issue, a paper ballot without a signature may arguably be a violation of the Open Public Meetings Act. Therefore, Option 1 of Bylaw Guide 0152 has been revised to require each Board member to sign their ballot in order to record each Board member's vote in the official minutes. This revision is applicable only to those Boards that have selected Option 1 in Bylaw Guide 0152.

Bylaw Guide 0152 is **RECOMMENDED**

## **P 1581 - Domestic Violence (M) (Revised)**

## **R 1581 - Domestic Violence (M) (New)**

N.J.S.A. 11A:2-6a was enacted and became effective January 8, 2018 and required the New Jersey Civil Service Commission to develop a Uniform Domestic Violence Policy for public employers to adopt which encourages public employees who are victims of domestic violence to seek assistance from their human resources officers. The Civil Service Commission published the Uniform Domestic Violence Policy on October 15, 2019. The Uniform Domestic Violence Policy incorporates the New Jersey Security and Financial Empowerment Act – N.J.S.A. 34:11C-1 - NJ SAFE Act, which provides unpaid leave to an employee who was a victim of domestic violence or any sexually violent offense or whose child, parent, spouse, domestic partner, or civil union partner was a victim of domestic violence or any sexually violent offense. N.J.S.A. 11A:2-6a and the Uniform Domestic Violence Policy apply to all public employers and the NJ SAFE Act applies to all employers who employ twenty-five or more employees. Revised Policy Guide 1581 and the new Regulation Guide 1581 have been developed in response to the publishing of the Uniform Domestic Violence Policy. These revised Guides now incorporate all of the provisions of the Uniform Domestic Violence Policy required by N.J.S.A. 11A:2-6a and the requirements of N.J.S.A. 34:11C-1 - NJ SAFE Act.

Policy and Regulation Guides 1581 are divided into two sections, one outlining the requirements of the Uniform Domestic Violence Policy and the other outlining the requirements of the NJ SAFE Act. This Policy Guide 1581 – Domestic Violence should replace a district's existing Policy 1581 – Victim of Domestic or Sexual Violence Leave. The Regulation Guide is new. Based on the statutory requirement for a district to adopt a Domestic Violence Policy, these Policy and Regulation Guides are now mandated and both must be adopted by the Board.

Policy Guide 1581 is **MANDATED**

Regulation Guide 1581 is **MANDATED**

## **P 2422 - Health and Physical Education (M) (Revised)**

Three new statutes were recently approved and codified as:

1. N.J.S.A. 18A:35-4.34 – Financial Literacy Instruction
2. N.J.S.A. 18A:35-4.35 – History of Disabled and LGBT persons Included in Middle and High School Curriculum
3. N.J.S.A. 18A:35-4.36 – Policies, Procedures Pertaining to Inclusive Instructional Material

These new statutes specifically address issues that must be included in the school district's curriculum and/or in the New Jersey Student Learning Standards (NJSLS). Strauss Esmay's Policy and Regulation Guides do not typically list specific curriculum or NJSLS requirements, which are mostly included in the administrative code, as the NJSLS are incorporated by reference within several Strauss Esmay Policy and Regulation Guides. However, these new statutes are included in the section of the statutes that address curriculum requirements related to the health and well-being of students. Strauss Esmay does not know if the provisions of these new statutes will be a QSAC or other monitoring requirement. Therefore, Policy Guide 2422 has been revised to list the requirements of these three new statutes.

Policy Guide 2422 is **MANDATED**

**P 3421.13 - Postnatal Accommodations (New)**

**P 4421.13 - Postnatal Accommodations (New)**

P.L. 2019, Chapter 242 codified as N.J.S.A. 26:4C-1 through 26:4C-3 requires the New Jersey Department of Education (NJDOE) to report to the Governor and Legislature on the lactation-related policies that have been implemented at schools, colleges, and universities in the State. This new law only requires the NJDOE to report their findings to the Governor and Legislature and does not require or mandate New Jersey school districts adopt a lactation policy. The NJDOE has recently commenced compiling their report with the Executive County Superintendents requesting school districts to submit information regarding lactation policies which may result in legislation mandating a lactation policy for school districts. As there is no current Federal law or State statute or administrative code requiring a policy or a timeline for a Board of Education to adopt a policy, Strauss Esmay has developed a Postnatal Accommodations Policy Guide for a Board to consider adopting.

In summary, the Fair Labor Standards Act (FLSA) states employers with fifty or more employees shall make accommodations for nursing mothers; does not require an employer to compensate an employee for such breaks, however, there are different provisions for "exempt" and "non-exempt" employees as defined by the FLSA; and the lactation space must be private, functional, and available when needed by a nursing mother. School districts may currently be making these accommodations available to nursing mothers upon request. However, a school district may want to adopt a Policy that outlines additional details included in these new Policy Guides 3421.13 and 4421.13. These Policy Guides are recommended.

Policy Guide 3421.13 is **RECOMMENDED**

Policy Guide 4421.13 is **RECOMMENDED**

**P 5330 - Administration of Medication (M) (Revised)**

**R 5330 - Administration of Medication (M) (Revised)**

P.L. 2019, Chapter 118 revised N.J.S.A. 18A:40-12.3 and enacted N.J.S.A. 18A:40-12.29 through 12.33. N.J.S.A. 18A:40-12.3 requires a Board of Education to permit self-medication by a student for adrenal insufficiency in addition to other health issues currently in the law such as asthma, other potentially life-threatening illnesses, or a life-threatening allergic reaction. N.J.S.A. 18A:40-12.29 through 12.30 requires a policy for the administration of hydrocortisone sodium succinate for adrenal insufficiency and designates the school nurse and others to administer the medication. N.J.S.A. 18A:40-12.31 requires the New Jersey Department of Education (NJDOE) and Department of Health to develop guidelines for school districts to develop a Policy for the emergency administration of hydrocortisone sodium succinate to students for adrenal insufficiency. N.J.S.A. 18A:40-12.32 outlines the required training protocols for the administration of

hydrocortisone sodium succinate and N.J.S.A. 18A:40-12.33 provides immunity from liability in relation to the administration of hydrocortisone sodium succinate to a student.

The NJDOE Guidelines are not yet available, but the statute was approved in May 2019 with a September 2019 effective date. Strauss Esmay did not want to wait for the Guidelines to be published to update Policy and Regulation Guide 5330. The new statutes address the administration of hydrocortisone sodium succinate in a similar manner as the statutes and administrative code address the administration of epinephrine. Therefore, the Policy and Regulation Guides have been revised to align with the new statutes for the administration of hydrocortisone sodium succinate. The biggest issue regarding these new statutes is the school nurse or another properly trained staff member must be available on site at the school and at school-sponsored functions in the event a student needs to have hydrocortisone sodium succinate administered. This is similar to the epinephrine law and school districts may want to have the same staff members trained to administer epinephrine also be trained in administering hydrocortisone sodium succinate. These Guides will be updated if the NJDOE Guidelines require revisions. Policy and Regulation Guides 5330 are mandated and both must be adopted by the Board.

In addition, the school nurse may not be referenced in some areas of the Policy and Regulation Guides where the nurse is routinely involved. This is because the statutes specifically place responsibility on the “Board of Education” or “Superintendent.” Therefore, these Guides use “Board” or “Superintendent” as indicated in the statute, but add “or designee” of which the school nurse can be the “designee.”

Policy Guide 5330 is **MANDATED**  
Regulation Guide 5330 is **MANDATED**

#### **P 7243 – Supervision of Construction (M) (Revised)**

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Contractor Employees Procedure for Criminal History Record Checks.” The Memorandum addresses criminal history record checks required for a construction contractor’s employees serving in a position which involves regular contact with students. Upon additional research and discussion with the NJDOE’s Office of Student Protection (OSP), the purpose of the Memorandum was to remind school districts of the criminal history record check requirements outlined in N.J.S.A. 18A:6-7.1 et seq. and to recommend a school district designate a liaison to construction contractors who shall be responsible to obtain a list of individuals who will be employed by the construction contractor that are required to undergo a criminal history record check. The Memorandum indicates the liaison shall also forward a list of the construction contractor’s employees to the school official who will receive any adverse action correspondence from the OSP related to the criminal history record check process. Therefore, the school official shall be able to review the contracted construction company’s list of employees in order to determine if the subject of an adverse action correspondence is either a school employee or a construction contractor’s employee and take appropriate action. Policy Guides 3125 and 4125 address the statutory requirements for criminal history record checks. However, Strauss Esmay felt it was more appropriate to revise Policy Guide 7243 to incorporate the process outlined in the NJDOE Memorandum. The criminal history record check is required by statute; therefore, this Policy Guide is now Mandated.

Policy Guide 7243 is **MANDATED**

## **P 8210 – School Year (Revised)**

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Delayed Opening and Early Dismissal Policies” that addresses issues related to a school calendar. Policy Guide 8210 has a few minor revisions. The revisions include: listing the minimum duration of a school year to be no fewer than 180 school days; citing the statute that requires 180 school days to receive State aid; recommending the date of May 1 to have the school calendar approved by the Board; and expanding the circumstances or situations in which the school calendar can be altered by the Board during the year.

Policy Guide 8210 is **RECOMMENDED**

## **P 8220 – School Day (M) (Revised)**

## **R 8220 – School Closings (Revised)**

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Delayed Opening and Early Dismissal Policies” reviewing requirements regarding a school day, a shortened school day, and Kindergarten/preschool class sizes. The Memorandum indicates the Board’s “policy should detail the starting and ending time that will define the day for each school, in the event of a shortened day.” It is common practice for a Board to annually approve a school calendar that includes daily starting and ending times for each school in the district. Therefore, the revised Policy Guide indicates the Board of Education will approve a school calendar to include the days and times schools are in session, including shortened days. There is no statute or administrative code section that requires these provisions be included in Board Policy and Boards have not typically included each individual school’s starting and ending time for regular and shortened school days in this Policy Guide. The annual Board approval of a school calendar with starting and ending times of each school in the district has satisfied these requirements outlined in the Memorandum. This Policy Guide now requiring annual Board approval makes Policy Guide 8220 mandated. The Regulation Guide 8220 has also been updated to reflect more current practices of communicating an all-day school closing and an early dismissal with parents, staff, and other people and organizations. The provisions in this Regulation Guide 8220 are not governed by a statute or administrative code and may be revised to reflect current practice in the district.

Policy Guide 8220 is **MANDATED**

Regulation Guide 8220 is **RECOMMENDED**

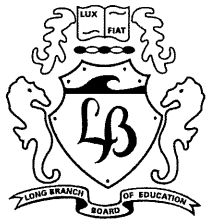
## **P 8462 – Reporting Potentially Missing or Abused Children (M) (Revised)**

Public Law 2019, Chapter 178 was approved and codified as N.J.S.A. 18A:33-28. This new statute requires a Board of Education to display specific information in each school building about the Department of Children and Families’ State Central Registry, a toll-free hotline for reporting child abuse.

The new law also requires the information be in a format and language that is clear, simple, and understandable, and the information shall be on a poster and displayed at each school in at least one high-traffic, highly and clearly visible public area that is readily accessible to and widely used by students. Policy Guide 8462 has been revised to incorporate all the requirements of the new law. Policy Guide 8462 is mandated.

Policy Guide 8462 is **MANDATED**





# MINUTES

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## ATHLETICS COMMITTEE MEETING

540 Broadway, Long Branch, NJ 07740

Zoom Meeting

### **COMMITTEE MEMBERS:**

Lucille Perez: Chair

Caroline Bennett

Violeta Peters

Tasha Youngblood-Brown

### **ADMINISTRATORS:**

Michael Salvatore, Ph.D.

Alvin L. Freeman, Ed.D.

Jason M. Corley, CMAA

### **1. NJSIAA Sportsmanship Award**

The award is given to the athletic department that displayed Honesty, Integrity and Fairplay all year long. Long Branch has won the award (5) of the last (10) years.

2011-2012; 2013-2014; 2014-2015; 2017-2018; 2019-2020

Eligibility Appeal May 28, 2020: Jonathan Borba, (AGE) - Boys Soccer

### **2. Shore Conference**

(New) Diversity Committee: Chair of the committee

### **3. Fall Sports Registration Process**

The NJSIAA has solicited legislative action to waive the Pre-Participation Physical Evaluation (PPE) requirement for the 2020-2021 school year for any student athlete that had a (PPE) completed during the 2019-2020 school year. This proposal applies to any student athlete at any grade level. The proposal has been introduced by the Senate (Bill #2518) but it has not been able to be introduced by the Assembly yet....we have been told it will be introduced on June 11th. We cannot officially confirm that the (PPE) requirement is waived for the 2020-2021 school year until the votes occur.

The Health History Questionnaire (HHQ) will be required to be completed by a parent/guardian prior to the start of each season. In consultation with the Department of Education, the NJSIAA's Covid-19 Medical Advisory Task Force submitted COVID-19 related questions to be added to the (HHQ). The updated form is currently under final review within the Department of Education.

#### 4. Athletic Department Task Force

Team of Administrators to create a safety plan for the return of sports

(See Questions Created for the Task Force) - Formulated with (10) other athletic directors in the country.

As a result of the governor's Executive Order #149 that was issued on May 20th, we just want to remind all schools that the potential start of the NJSIAA summer period has yet to be announced. The Executive Order only indicated that high school sports activities may not start before June 30 and that the NJSIAA will determine the summer period start date. Therefore, we will be advised at a later date when the summer period begins as we are awaiting further guidelines and information from the department of health, the department of education and the governor's office.

*(June 22nd date included in the Executive Order is specific to non-high school sports activities only)*

*(June 15th, all 8th grade student athletes may be included in any virtual contact or workouts.)*

#### 5. Department Social Media Platforms

Wave Athletics, "Live at Five" - A platform designed to introduce you to some outstanding student athletes, athletic staff, alumni and some of the best community members in Monmouth County. The goal for this platform is to provide an amazing educational experience.

##### ***Green & White Banquet & Scholarship Videos: June 1 - June 5***

\$1000 winners: Aisa Feratovic & Ivan Navarro

\$500 winners: Tatiana Corbett & Joshua Juliano

\$500 winners: Tracey Taylor & Alanna Lynch

\$250 winners: Rudy Giron & Mary Hornaicek

#### 6. Questions/Comments

**Sportz Farm, Athletic Director of the Year**

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#### **ATHLETICS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

**NEW POLICIES AND REVISED POLICIES AND REGULATIONS - FIRST READING -  
ALERT 219**

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**AMY APICELLI**, High School teacher, effective September 1, 2020.

**STEPHANIE BROWN**, A.A. Anastasia School instructional assistant, effective September 1, 2020.

**BRITTANY DESANTIS**, George L. Catrambone School teacher, effective September 1, 2020.

**JASON ZIMERLA**, District maintenance person, effective June 22, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

**FREDERICK SMITH**, High School custodian, from June 15, 2020 to June 18, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

**FREDERICK SMITH**, High School custodian, from June 19, 2020 to June 23, 2020.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK MINUS SUB PAY DAY**

**FREDERICK SMITH**, High School custodian, for June 24, 2020.

**FAMILY LEAVE OF ABSENCE USING COVID DAYS**

**SAMUEL BREWER**, District custodian, from May 11, 2020 to May 22, 2020 and from June 5, 2020 to June 18, 2020.

**KENVON GRANT**, High School custodian, from May 13, 2020 to May 20, 2020.

**JONATHAN MATTALIANO**, District custodian, from March 16, 2020 to March 20, 2020.

**FAMILY LEAVE OF ABSENCE USING (EXCHANGE DAYS) FOR COVID**

**SAMUEL BREWER**, District custodian, from May 26, 2020 to May 27, 2020

**FAMILY LEAVE OF ABSENCE USING (VACATION DAYS) FOR COVID**

**SAMUEL BREWER**, District custodian, from May 28, 2020 to June 4, 2020.

**FAMILY LEAVE OF ABSENCE USING (SICK DAY) FOR COVID**

**SAMUEL BREWER**, District custodian, for June 1, 2020.

**CONFERENCES**

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.35 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed.

**Sean Fitzgerald**

**\$1,075.00**

HS Math Teacher, to participate in Rutgers University APSI - Virtual Online Course, sponsored by Rutgers University, to be held **July 20, 21, 22, 23, 2020**  
(ACCT: 15-000-223-500-168-01-04).

**Jenna Miah**

**\$1,075.00**

HS Social Studies Teacher, to participate in Rutgers University APSI - Virtual Online Course, sponsored by Rutgers University, to be held **July 20, 21, 22, 23, 2020**  
(ACCT: 15-000-223-500-168-01-04).

**Nicole Trainor**

**\$202.49**

Morris Avenue Student Facitator, to participate in Innovative Schools 3 Day Virtual Summit sponsored by Innovation Schools, to be held **June 26, 27, 28, 2020**  
(ACCT: 20-218-200-580-390-05-44).

**Monthly HIB Report**

Reporting Period - May 20, 2020 - June 10, 2020

**Summary**

There are no HIB incidents reported.